



## STUDIO GUIDELINES & CODE OF CONDUCT FOR REGISTERED CLASSES

- 1. HAVE G.R.A.A.C.E.: Give-Receive-Allow-Authentic-Creative-Expression** is the primary foundation in which we teach from. We encourage individual expression, teach acceptance of others' unique self, and ask all parents to allow this space to be sacred for everyone (parent and child) to fully express their truest self. No judgements here, only **LOVE!** This is required and upheld. Only positive comments about each other and our children are allowed in our studio.
- 2. TRUST THE PROCESS:** In order to preserve the best learning environment possible for all students, we do not permit parents to watch classes. We hold this space for students to learn to trust themselves and to seek self-approval before outward approval with every heart felt note, step, or line that they take. This process is very personal and a performer can only indulge in this way when they feel comfortable with their surroundings and the instructor is allowed to teach without distraction. Parents can view through a window from the lobby or outside our classed rooms. Plus, it makes the recitals and predetermined observation days, worth the wait! Waiting in a nearby hallway or common area is a great way to still be available during the rehearsal without being intrusive. We do require all parents of children 4 and under to remain on site.
- 3. SACRED SPACES:** The studio is our sacred space to do what we love and should be treated as such. Please follow these Sacred Spaces Guidelines:
  - **BE CLEAN:** Only water is permitted in Studios 1, 2 or 3. Food may be consumed in the lobby only. Please pick up after yourselves. We will charge students 25¢ for every piece of trash they leave on the floor.
  - **BE KIND:** Good gets good! Please treat others the way you would like to be treated. It's the Golden rule! You teach people how to treat you through your actions towards them.
  - **BE RESPECTFUL:** Foul language or negative comments about, or behavior towards, other students, parents or staff will not be tolerated. TADA reserves the right to dismiss students for such behavior or to ask parents or others acting inappropriately to leave.
  - **BE SAFE:** There is no running inside or outside of the studio, no screaming, loud noises, or pushing. Also, please refrain from the use of skateboards or bikes in the lobby or studios.
  - **BE THOUGHTFUL:** Unless all members of the class are included, please do not allow your students to bring invitations, cards, treats or gifts for class members to TADA. Also, please refrain from discussing party details in class when all were not included.
  - **DO NOT TOUCH PROPS:** Props in the classroom are only for students during class time. Please respect this.
- 4. CHANGES IN CLASSES:** can only be made with the permission of the Program Director, Hazel Clarke, not the teacher. If you need to change a class because of scheduling you must notify the office. Please do not ask the teacher to do this.
- 5. LATE ARRIVAL TO CLASS:** If your child arrives late to class, please have them walk in quietly and join class without disrupting the lesson. Please have them enter their classroom rather than walking through an adjoining class.
- 6. TAKE CARE OF YOUR STUFF:** Money, jewelry and other valuables should not be brought to TADA. Valuable personal items should be brought into the studios. DO NOT leave them in the lobby during class. TADA is not responsible for lost or stolen articles.
- 7. LABEL YOUR STUFF:** All dance shoes, scripts, binders, music, etc. should be clearly and permanently marked with the owner's name to prevent loss. This applies to all costumes, accessories and props. Mark jackets and sweatshirts as well. Our lost and found is donated to Good Will by the end of each month.
- 8. BE PROMPT:** We cannot be responsible for your children after class time is over, and we cannot leave them unattended. Be sure to have current contact numbers on file with TADA so that we can contact you if needed. A charge of \$10 will incur after ten minutes and \$2 per minute thereafter. Consistent late pickups will be subject to de-enrollment.